

# 24/7 Power Fitness Crèche

**General information:** Our crèche operates selected weekdays from, 9am to 11pm and other special times. (closed public holidays).

**24/7 Power Fitness Crèche** is an unlicensed child care facility. Please be assured that although 24/7 Power Fitness is not a licensed Child Care Centre, we provide a Quality Care Facility where your children will be cared for by qualified and experienced staff in a safe, stimulating and nurturing environment.

## **Booking your child into the crèche:**

A booking can be made either in person, by email or by phoning 24/7 Power Fitness.

**Cancellations:** These need to be made by 6pm the night before (1pm on a Sunday)

**Enrolment forms:** Parents will be required to complete an enrolment form for each child.

## **Policies**

Parents need to be aware that the crèche has certain policies in place to keep children safe when in our care, all policies can be found located within our crèche.

To continue to operate as an unlicensed service, Children and Community Services have given crèche facilities guidelines to follow, these are listed below:

- The child needs to have reached the age of 2 months.
- A parent or other relative of the child is available to attend to the child's immediate physical needs.
- Each care session does not exceed 1 hour.
- The care sessions in any week do not exceed 5 hours.

Our crèche operates on a high ratio of staff to children, because of this we can continue to provide quality care to your child and why we need to have children booked into crèche. If on any day we have reached our ratio of children we cannot take any more bookings until our numbers decrease.

**Food Policy:** We ask that parents do not bring certain foods into the crèche; this is for children's safety regarding choking hazards and allergies.

### **Acceptable foods:**

Water, Milk, Fruit, (dried or fresh.), Dry biscuits, Rice Crackers, Sandwiches, Vegetables, Cheese, Cooked Meats.

### **Foods no longer accepted:**

Cordial, juice, soft drinks, Nuts (Including Nutella and peanut paste.), Fish (Including fish spreads), Muesli bars, Popcorn, Chocolate, Sweet biscuits, Health bars, Potato Chips, Twisties, Burger Rings, Cheesels and highly salted / flavoured snack foods etc.

### **Sickness Policy:**

Please ensure that all children's belongings are clearly labelled.

In order to prevent cross infection, sick children will not be admitted. Please do not bring your child into the Crèche if they have any obvious illness, including:

- A Cold
- Conjunctivitis
- Diarrhoea or Vomiting (in the previous 24hrs or next 24 hours after having symptoms)
- Cold sores or School sores
- A rash
- A fever
- Coloured discharge from the nose, ears or eyes.
- Head Lice

Children will be returned to parents immediately if they become sick during their attendance at the crèche.



## Crèche Enrolment Form

❖ **COST – \$2.50 per hour, per child**

### CHILD

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Child's Date of Birth:    /    /    Immunized    Yes/No

### PARENTS

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ P/Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

**EMERGENCY CONTACT**    Please provide the name of another adult contact in the case of an emergency and/or collection of your child: (other than parents listed above)

First Name \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_ P/Code: \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile: \_\_\_\_\_

### DETAILS OF THE CHILD:

Please provide details of your child: (Toilet training, nappies, fears, breast fed/bottled milk etc and any other information you would like to tell us about your child)

\_\_\_\_\_  
\_\_\_\_\_

**ALLERGIES: Does your child have any ALLERGIES?    Yes / No**

If yes please provide details: \_\_\_\_\_

### ACCEPTANCE OF CONDITIONS OF USE

- I accept that I must stay at 24/7 Power Fitness while my child is in crèche.
- I understand that I am at all times responsible for my child while he/she attends the crèche.
- I understand that I must immediately return to the crèche to attend to my child should I be requested to do so by crèche staff.
- I consent to medical treatment being obtained for my child in an emergency.
- I understand that I must book my child's place & sign the attendance book on arrival and on leaving and that I need to phone and cancel the booking if my child does not attend.
- If my child needs to go to the toilet or needs a nappy change, 24/7 Power Fitness staff will inform me immediately, and ask me to come out of class to tend to my child.

**Signature** \_\_\_\_\_ **Date:**    /    /